Grace Gadzinskas

Web Designer / Front-End Developer

Profesional Profile

Enthusiastic professional, responsible and well organized with an attitude of self motivation, creativity, and initiative to achieve goals. Effectively handles multiple tasks. Great adaptability to any enterprise's environment.

Contact Details

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★ www.gracesantos.com

Education

The Illinois Institute of Art, Schaumburg, IL — 2000 - 2004
Bachelor of Fine Arts in Multimedia & Web Design

Work Experiences

CareerStaff Unlimited - A Genesis HealthCare Company — May 2015 - April 2016
Operations Coordinator
- Ensure compliance with all federal, state and local laws and regulations related to all business practices
- Maintain relationships with clients and external employees by providing excellent customer service
- Answers telephones and provides information or directs calls accordingly
- Works independently on special projects and assignments, as assigned

Velocity Marketing Software — July 2012 - Feb. 2015
Web Designer
- Corresponded with clients to determine client needs for company sites/email messages
- Created corporate web sites to promote company product
- Developed and designed new web interfaces, layouts and site graphics
- Created and design email newsletters for sales as well as demonstration purposes

Netronix Corp. — March 2008 - Oct. 2010
Web Designer
- Developed and maintained intranet and Internet for client websites utilizing Dreamweaver, HTML, and Photoshop
- Performed validation of completed sites including the debugging and testing of code
- Developed and designed user-friendly interface
- Created website designs and follow through to final publishing on the Internet

Affinity Express   March 2006 - March 2006

Freelance Production Administrator/Proofreader

- Provided critial support to production team to meet the needs of the client

- Set client quality standards, guidelines, and on-time deliveries

Demi & Cooper Advertising   Jan. 2007 - Jan. 2007

Freelance Web Producer

- Assisted production team with execution of various projects

- Verified and produced layouts, templates, photography selections, and designs

Skills

Accurate, efficient, and detail-oriented. Highly adaptable to ever changing circumstances. Self-starter

with effective combination of organizational and communications skills. Self-motivated with a strong

work ethic for professionalism and time lines.

Technical Skills

Demonstrates technical proficiency in numerous software applications:

Photoshop, Illustrator, After Effects , Premiere ,Flash , Director , Dreamweaver, QuarkXPress, InDesign

Languages: HTML, CSS, Cold Fusion, PHP, Javascript

Miscellaneous: FTP, Microsoft Office, Outlook, Open Office, iWork, Coda Web Development (Mac),

Bootstrap, Responsive websites